

INDIANA **CORE40**

End-of-Course Assessments

Corporation Test Coordinator and School Test Coordinator Manual

Spring 2008

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April 2008

Dear Corporation and School Test Coordinator:

Thank you for participating in the Spring 2008 Indiana Core 40 End-of-Course Assessments. As you know, these assessments are aligned with Indiana's Academic Standards and are valuable tools for measuring what students know and are able to do for ensuring the quality, consistency, and rigor of Core 40 courses across the state.

ECAs also serve as important indicators of school improvement. Schools must administer these assessments to all students who are completing a course in Algebra I, Algebra II, and Biology I at the time of testing. In addition, the Biology I ECA is a component of No Child Left Behind (NCLB). Every state must administer a HS Science test to comply with NCLB requirements; Indiana will use the Biology I ECA to fulfill that requirement. All students that complete a Biology I course for HS credit must also participate in the Biology I End-of-Course Assessment.

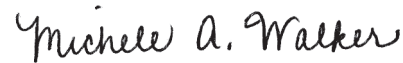
The Corporation Test Coordinator will be the primary contact for all communication and materials regarding these assessments. All materials will be sent directly to you for distribution to the schools within your corporation. Each school should designate a School Test Coordinator who will coordinate testing at the school and be responsible for dissemination and collection of materials at the school.

ECAs are secure tests. Please use the same procedures you use for ISTEP+ security, including check-in and check-out procedures to account for materials during testing.

Remember: All test materials (excluding Teacher/Examiner's Manuals) must be returned.

This manual will provide you with the necessary test administration information for your corporation. Please review the following information and share it with the appropriate individuals in your school corporation who will be involved in this Paper-and-Pencil administration of the Core 40 End-of-Course Assessment(s).

We appreciate your assistance in administering ECAs.



Michele Walker
Director of Student Assessment

Table of Contents

Information for Corporation Test Coordinators:

Contacts and Telephone Numbers	2
Important Dates	2
General Information	3
Receiving Materials for Distribution to Schools	3
Packaging Materials for Return	4

Information for School Test Coordinators:

Receiving Materials for Distribution to Examiners	6
Packaging Materials for Return	8

Invalidation Guidelines for Core 40 End-of-Course Assessments

9

Accessing Online Score Reports

10

Core 40 ECA Report of Invalid Test Form

15

Information for Corporation Test Coordinators

CONTACTS AND TELEPHONE NUMBERS

This Manual is intended to assist Corporation Test Coordinators and School Test Coordinators with the Spring 2008, Paper-and-Pencil, Indiana Core 40 End-of-Course Assessments for Algebra I, Algebra II, and Biology I.

A *Teacher/Examiner's Manual* for each content area is also provided with the test materials to assist school personnel with the administration of this assessment.

For information related to paper-and-pencil test materials or to request additional paper-and-pencil test materials, contact Questar Core 40 ECA Customer Support. You will need to provide your Corporation Number.

Telephone: 1-877-424-0322

E-mail: CORE40support@QuestarAI.com

To request a pickup for return of test materials, contact UPS:

Telephone: 1-877-536-2697

Note: For more information on calling UPS, see the Packaging Materials section in this manual.

For Core 40 End-of-Course Assessment-related questions and general information, contact the Indiana Department of Education:

Web site: www.doe.state.in.us/core40eca/

E-mail: eca@doe.state.in.us

Telephone: 1-317-232-9050

IMPORTANT DATES

April 21	Test materials delivered to corporations and nonpublic schools
April 22 - April 25	Corporations deliver test materials to schools
April 28 - May 30	Schools administer Core 40 End-of-Course Assessments At the end of the selected test window, schools complete the Examiner Surveys, and return test materials and test booklets to their Corporation Test Coordinators for return to Questar Assessment, Inc./IDOE
May 2 - June 3	Test materials inventoried for return to Questar Assessment, Inc./IDOE and UPS contacted for pick up
June 4	LAST DAY for UPS pick up of test materials from Corporation Test Coordinators

Information for Corporation Test Coordinators

GENERAL INFORMATION

Carefully review this Corporation and School Test Coordinator's Manual and the Teacher/Examiner's Manual. These documents contain the information necessary for a successful test administration. The Spring 2008 Core 40 End-of-Course Assessment Administration includes the following assessments:

- Algebra I Operational Test (Online or Paper-and-Pencil)
- Algebra II Operational Test (Paper-and-Pencil Only)
- Biology I Operational Test (Online or Paper-and-Pencil)
- English 11 Operational Test (Online Only)

Schools can administer one test format (Online or Paper-and-Pencil) for each content area.

Teacher/Examiner Surveys accompany these Paper-and-Pencil assessments. The surveys should be completed by Algebra I, Algebra II, and Biology I teachers/examiners administering ECAs.

RECEIVING MATERIALS FOR DISTRIBUTION TO SCHOOLS

- Inventory all boxes against the corporation packing slip found in the 9 x 12 red envelope labeled "Important information for Corporation Test Coordinator." (Note: Boxes are packed by school or testing site and delivered to the corporation for distribution to testing sites. It is not necessary to inventory the contents of these boxes at this time.) Verify that the number of boxes received matches the corporation packing slip. If the box counts do not match the corporation packing slip, please immediately contact **Questar Core 40 ECA Customer Support at 1-877-424-0322.**
- **Although you will not be able to see them at this time, please note that the PINK carton return labels and the UPS Return Service (RS) labels have already been placed on the inside flaps of the box prior to shipment. When returning the boxes, reverse the box flaps so that these labels are showing.** It is recommended that you mark an 'x' through the original shipping label containing your corporation address.
- Distribute boxes to the appropriate schools or testing sites.
- Advise all schools to immediately inventory all testing materials received against the school packing slip, located in BOX 1, and determine whether sufficient quantities of materials have been received. (They should use the packing slip for checking the inventory.)
- Schools should contact the Corporation Test Coordinator at once if the materials inventoried do not match the school packing slip or if the quantities of materials are not sufficient.
- Corporation Test Coordinators should call Questar Core 40 ECA Customer Support at 1-877-424-0322 if additional materials are needed.

Please Note: The red envelope also contains extra UPS RS labels and PINK carton return labels for returning the test materials. These labels should be used **only** if you are returning your materials in more boxes than were originally sent.

Information for Corporation Test Coordinators

PACKAGING MATERIALS FOR RETURN

AT THE CORPORATION

Preparing Materials for Shipment:

STCs will return materials (used and unused) to the CTC in the original boxes in which they were distributed. These original boxes should be used to return materials to Questar Assessment, Inc.

The school boxes should include:

- Unused test booklets on the bottom, wrapped in the paper band labeled 'unused test booklets'
- Teacher/Examiner Surveys Envelope
- Scoring Services Envelopes
- A completed School ID Sheet for each box of test materials that your school is returning (the CTC should receive a photocopy of each School ID Sheet from the School Test Coordinator for final inventory purposes)
- A completed School Grand Totals Sheet, if a school returns more than one box of test materials

The following materials do NOT need to be returned:

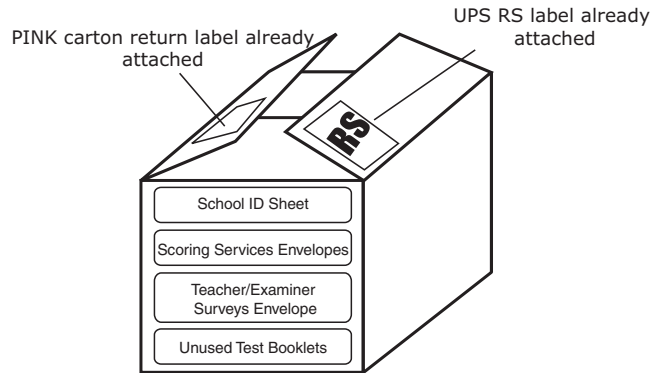
- Algebra I or Algebra II Reference Sheets
- Teacher/Examiner's Manuals
- CTC and STC Manual

If there is any open space between the materials and the top of the box, fill it with paper packing. DO NOT USE STYROFOAM.

Finalizing Materials for Shipment:

- Complete the yellow Corporation Identification Sheet. School Test Coordinators are instructed to return one School ID sheet with each **box** of materials returned from the school. If a school is returning more than one box, a completed orange School Grand Totals Sheet will be at the top of the materials in Box 1.
- Reference the School Grand Totals Sheet for the total number of used and unused test booklets returned for that school when completing the Corporation ID sheet.
- Place the completed yellow Corporation Identification Sheet and orange School Grand Totals Sheet on top of the materials in box 1 of X.
- The UPS RS labels and PINK carton return labels have already been placed on the inside flaps of your boxes. When sealing the boxes, reverse the flaps so that the United Parcel Service (UPS) Return Shipment (RS) label (for return to Questar) and PINK carton return labels are showing on the top.
- Additional UPS RS labels and PINK carton return labels are provided in the red Corporation Test Coordinator envelope. Use these labels **only** if you need to return materials in more boxes than originally sent.
- Seal all boxes with tape.
- Give the box(es) to your regular UPS driver. If your site does not have a scheduled UPS pickup, drop the box(es) off at the nearest UPS pickup site or call UPS for pickup at 1-877-536-2697.

Information for Corporation Test Coordinators



UPS Tracking Number(s): _____

Large Print and/or Braille ECA Materials:

These materials are shipped to the Corporation Test Coordinators for distribution to the schools. CTCs should assist schools to ensure that all processing requirements for Large Print and Braille ECA materials are met. These materials have their own return packaging materials and should NOT be included in the regular return of ECA materials.

NOTE: ALL Large Print and Braille materials must be transcribed by appropriate school personnel and returned for scoring.

Information for School Test Coordinators

RECEIVING MATERIALS FOR DISTRIBUTION TO EXAMINERS

Inventory of Materials

Upon receipt of the box(es) of assessment materials from the Corporation, complete a thorough inventory of all testing materials by using the school packing slip located in BOX 1. Check the quantities of materials received against those listed on the school packing slip.

If the materials inventoried do not match the school packing slip, or if the quantities of materials are not sufficient for your testing needs, please contact your Corporation Test Coordinator immediately.

Pre-ID Student Barcode Labels

Corporations were provided with the option of using Pre-ID labels on the student demographic page. If your corporation submitted a Data Collection file, Pre-ID labels are included with your test materials. The labels are separated by content area (Algebra I, Algebra II, and Biology I), and sorted by teacher and class. STCs or Teacher/Examiners should place each student's Pre-ID label on the student test booklet prior to administration of the test. If it is the STC's responsibility to place the labels on the test booklets, follow the directions below. If the teachers/examiners will be placing the labels on the booklets, distribute the Pre-ID labels with the other test materials.

Follow these steps for affixing each Pre-ID label (see Figure 1 below) to a student test booklet.

- Verify that the student is still enrolled in the school and that the student will be tested. For students no longer enrolled or who will not be tested, do not apply the labels to the test booklets. (Unused Pre-ID labels should be destroyed.)
- If the Student Name, Student Test Number, Birth Date, Gender, Ethnicity, or Grade is incorrect, DO NOT use the Pre-ID label. Information on the student demographic page and the SIQ must be bubbled in.
- If the Student Name, Student Test Number, Birth Date, Gender, Ethnicity, and Grade are **CORRECT**, carefully place the Pre-ID label right-side up within the dotted lines on the student demographic page on the back of each student booklet. **It is important that the barcode labels be placed within this box for machine scanning. Each student will still need to write the teacher name, school name, and sign his/her name (bubbling in the circle to verify the signature) on the back of the booklet.**

Please note: *Only students who test online will appear on Class Rosters available on the online interface. Students testing on paper-and-pencil will appear on the online interface for reporting purposes only.*


STUDENT, SAMPLE A	STN: 123456789 Blackstone/002
CORP: 9999 SCH: 9999	F/R: Y 504: N LEP: N IEP: Y
Subj: Alg I	EXCP: 16 AC Math: Y
	
13343220 - 3	
DOB: 03/01/97 Gend: M Eth: Asian or Pac Is Gr: 11 Core40ECA Sp08	

Figure 1

Information for School Test Coordinators

School Test Coordinators will also receive blank labels with the printed Pre-ID labels. These labels should be distributed to teachers/examiners as needed to cover an incorrect label. If a teacher/examiner has a student with an incorrect label attached to his/her test booklet, the teacher/examiner will be instructed to do the following if the name on the label is incorrect:

- and the correct label is available, **place it directly** over the incorrect label and continue with these directions.
- and the correct label is not available, place a blank label directly over the incorrect label, and go to page 18, Directions for Completing the Student Demographic Page – Students Without Pre-ID Labels of the Teacher/Examiner’s Manual. You may choose to do this step with only those students that need to complete the student demographic page separately, so as to not delay testing for other students in the class.

Student Information Questionnaire

The Student Information Questionnaire (SIQ) is located on the inside back cover of the test booklet. (See Figure 2 below.) It is to be completed by school personnel only. **It is extremely important that this questionnaire be completed properly.**

For students with Pre-ID labels, the information required on the Student Information Questionnaire (SIQ) is contained in the barcode file. For these students, bubbling the SIQ is not necessary.

If any of the SIQ information is **INCORRECT** on the Pre-ID label, the correct choice should be bubbled. Hand bubbling for 1., 2., 3., 4., 5., and/or 6. will override precoded information on the student label.

For students without Pre-ID labels, school personnel must complete all applicable questions on the SIQ. Under NO circumstances, should a student be directed to complete the SIQ.

STUDENT INFORMATION QUESTIONNAIRE		
The questions below must be completed by school personnel only. These questions may not apply to all students. For each individual student, complete all questions that are applicable. If you have questions, contact your Core 40 ECA School Test Coordinator or check the <i>Examiner's Manual</i> .		
1. Is this student approved for free or reduced-price meals?		
<input type="radio"/> Yes <input type="radio"/> No		
2. Is this student officially considered to be participating in a Special Education Program (i.e., does this student have an IEP)?		
<input type="radio"/> Yes <input type="radio"/> No		
3. If the answer to Item 2 is yes, which of the following exceptionality areas best describes the special education student's primary eligibility classification? (Select only one.) The special education "CODA" codes appear after each exceptionality area.		
<input type="radio"/> Multiple Disabilities (01)	<input type="radio"/> Learning Disability (07)	<input type="radio"/> Deaf-blind (14)
<input type="radio"/> Orthopedic Impairment (02)	<input type="radio"/> Communication Disorder (09)	<input type="radio"/> Autism Spectrum Disorder (15)
<input type="radio"/> Visual Impairment (03)	<input type="radio"/> Mild Mental Disability (10)	<input type="radio"/> Traumatic Brain Injury (16)
<input type="radio"/> Hearing Impairment (04)	<input type="radio"/> Moderate Mental Disability (11)	<input type="radio"/> Other Health Impairment (17)
<input type="radio"/> Emotional Disability (05 & 06)	<input type="radio"/> Severe Mental Disability(12)	
4. Is this student served by a Section 504 plan?		
<input type="radio"/> Yes <input type="radio"/> No		
5. Is this student identified as a Limited English Proficient (LEP) student (ESL or ELL)?		
<input type="radio"/> Yes <input type="radio"/> No		
6. For students with an IEP or a Section 504 plan, or those who are identified as LEP: Was this student given any testing accommodations that need to be reported? For a list of such accommodations, please refer to the <i>Examiner's Manual</i> .		
Mathematics		
<input type="radio"/> Yes <input type="radio"/> No		

Figure 2

Information for School Test Coordinators

PACKAGING MATERIALS FOR RETURN

AT THE SCHOOL

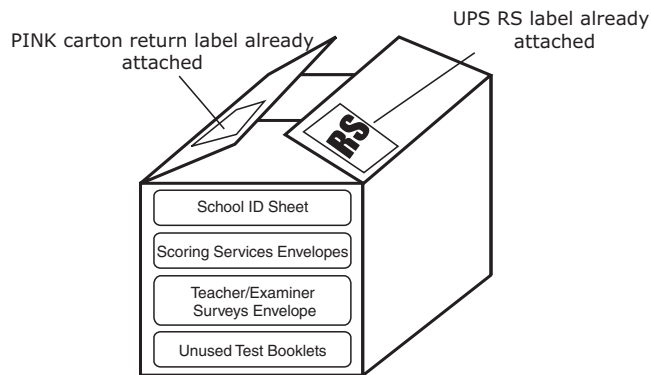
The following tasks should be completed by the Teachers/Examiners at the school:

- Collect all completed booklets, keeping classes separate.
- Complete a Class Identification Sheet for each class.
- Confirm that the Pre-ID label is attached to each student booklet or that all necessary information is completed on the student demographic page and Student Information Questionnaire.
- For each class, place the completed Class Identification Sheet on top of the stack of booklets.
- Place the Class Identification Sheet and used test booklets (including invalidated test booklets) into a Scoring Services Envelope. Use a separate envelope for each class.
- Complete the information on the label attached to the front of each Scoring Services Envelope.
- Complete the Teacher/Examiner Survey.
- Return the Scoring Services Envelope(s) and the Teacher/Examiner Survey to the School Test Coordinator.
- Gather all unused test booklets and return them to the School Test Coordinator.

Note: Encourage Teachers/Examiners to keep the *Teacher/Examiner's Manual* until the end of the year. The manual contains important information regarding how to access online score reports. Teachers/Examiners may keep the *Teacher/Examiner's Manuals* until the end of the school year. School Test Coordinators are then responsible for destroying the manuals.

School Test Coordinator should:

- Collect Scoring Services Envelopes, Teacher/Examiner Surveys, unused Pre-ID labels, and ALL unused booklets from teachers. **Do not return *Teacher/Examiner's Manuals* with test materials. School Test Coordinators are responsible for destroying all *Teacher/Examiner's Manuals* returned by the Teachers/Examiners.**
- Band all unused test booklets together using the paper bands labeled 'unused test booklets'.
- Shred unused Pre-ID labels and *Teacher/Examiner's Manuals*.
- Complete one School ID Sheet for each box of test materials that your school is returning. If you are returning more than one box of materials for your school, you must complete the orange School Grand Totals Sheet. The completed School Grand Totals Sheet should be placed on top of the materials in Box 1. Photocopy both sides of the School ID Sheet(s) and provide this to the Corporation Test Coordinator for final inventory purposes.
- Place all Teacher/Examiner Surveys in the green Teacher/Examiner Survey Envelope supplied.
- Materials should be stacked in the original boxes in which they were received, using this order:
 - Banded unused test booklets on the bottom
 - Teacher/Examiner Surveys Envelope next
 - Scoring Services Envelopes next
 - Completed School ID Sheet on top



Seal the boxes and make arrangements to return all of the school's test materials at one time to the Corporation Test Coordinator.

Invalidation Guidelines For Core 40 End-of-Course Assessments

A test should be invalidated when:

- A student cheats
- A student marks most or all answers randomly
- A student loses a significant amount of time during the test (may be the result of an extended illness or some other unavoidable interruption)

To invalidate a student's test, locate and fill in the bubble on the lower back cover of the student's test booklet. This bubble is in the **SCHOOL USE ONLY** box. **A student's test will not be invalidated unless the INV bubble is filled in.** The invalidated test booklet should be returned with the used test booklets and included in the used booklet counts.

Any invalid test must be documented by the examiner and reported to the principal or School Test Coordinator immediately following the invalid test. A sample invalidation form can be found on the inside back cover of this manual. Please fill out a copy of an invalidation form (either copy the form found on the inside back cover of this manual, or use one provided by your local corporation) for each invalid test. Make sure the original of the invalidation form is kept in the student's permanent file and that copies are given to the principal and/or School Test Coordinator and to the teacher. **Under no circumstances should an invalidation form be submitted with the student's test documents.**

Participating in the Core 40 ECAs should be an opportunity provided to every student who completes a Core 40 Course for which there is an ECA. A decision to invalidate a student test denies the student the right to results and must be weighed carefully. Whenever a test is invalidated, it should be discussed with the student's parents. (The sample invalidation form provides a line to document the notification to parents.)

Once a student's test has been invalidated and sent to Questar Assessment, Inc. for processing, the validation will not be reversed.

Invalidation codes will be included on the score reports available at:

INcore40eca.QuestarAI.com/admin

A student whose test was invalidated will have INV displayed under the Scaled Score and Proficiency Rating field of his/her online score report.

ACCESSING ONLINE SCORE REPORTS

Reports will be available at the Corporation, School, and Teacher level 7 business days after all materials are received by Questar Assessment, Inc. Corporation Test Coordinators (CTC), School Test Coordinators (STC), and Teachers will need to access their paper-and-pencil score reports using their secure username and password from the Questar Administrator interface found at: INCore40eca.questarai.com/admin.

If you need assistance locating your username and password, please contact Questar Core 40 ECA Customer Support at 1-877-424-0322.

Reports available on the Questar Core 40 ECA administrative site are:

- Corporation Summary Report
- School Summary Report
- Class Report
- Individual Student Report

To access score reports:

1. Click once on the **Reports** menu at the top of the screen.
2. A menu of the reports available to your administrative level will be listed. This includes reports from past administrations where testing was completed.
3. Move your mouse through the reports menu and click once to select the report you wish to view.
4. The report will be displayed.

An example of a Corporation Summary Report is below. Key functional elements described below are available at all levels.

- Print Report – available at all levels
- Download Data – available at all levels
- Link to other level reports – available at all levels

Print Report		Download Data		Testing Date: A2 Winter 2008				
A2 Winter 2008 Operational Administration Corporation Summary Report Biology I								
Corporation: ADI Test Corp Echo T005								
Number of Schools: 1 Number of Students with Completed Tests in Corporation = 14								
School Roster	# of Students	Average Scaled Score	Proficiency Rating	Molecules and Cells	Developmental and Organismal Biology	Genetics	Evolution & Historical Perspective	Ecology
Scaled Score Range		200-800	% Passing	8pts	12pts	10pts	10pts	11pts
School: ADI Test Echo High Sch#: TSE1	14	448	50.0%	47	48	40	41	56
Corporation Average	14.0	448	50.0%	47%	48%	40%	41%	56%
SCALED SCORES: A Scaled Score of 509 or greater on the Biology I test is passing.								

Print Report

A Print Report button appears in the upper left-hand corner of each report. When selecting this button, the report will open in a frame on the page where you can Save or Print the report. To return to the original view of the report, click on the **Back** button on your browser.

Click on the Printer icon to print the report.
Click on the diskette icon to save the report.

A2 Winter 2008 Operational Administration Corporation Summary Report Biology I									
Corporation: ADI Test Corp Echo T005									
Number of Schools: 1 Number of Students with Completed Tests in Corporation = 14									
School Roster	# of Students	Average Scaled Score	Proficiency Rating	Molecules and Cells	Developmental and Organismal Biology	Genetics	Evolution & Historical Perspective	Ecology	
Scaled Score Range		200-800	% Passing	8pts	12pts	10pts	10pts	11pts	
School: ADI Test Echo High Sch#: TSE1	14	448	50.0%	47	48	40	41	56	
Corporation Average	14.0	448	50.0%	47%	48%	40%	41%	56%	

SCALED SCORES: A Scaled Score of 509 or greater on the Biology I test is passing.

Download Data

If you wish to download the data of the report you are viewing to an Excel spreadsheet, click once on the **Download Data** button located in the upper left-hand corner of the report next to the Print Report button. After making this selection, you will be prompted to open or save the file.

- Save** – will ask you to find the location on your computer to save the file. After locating where you wish to store the file, click once on **Save**.
- Open** – will open the report you are viewing in an Excel file format within a webpage.

An example of the data, when it is opened in the browser, is below.

INDIANA CORE40 End-of-Course Assessment									
A2 Winter 2008 Operational Administration Corporation Summary Report Biology I									
Corporation: ADI Test Corp Echo T005									
Number of Schools: 1 Number of Students with Completed Tests in Corporation = 14									
School Roster	# of Students	Average Scaled Score	Proficiency Rating	Molecules and Cells	Developmental and Organismal Biology	Genetics	Evolution & Historical Perspective	Ecology	
Scaled Score Range		200-800	% Passing	8pts	12pts	10pts	10pts	11pts	
School: ADI Test Echo High Sch#: TSE1	14	448	50.0%	47	48	40	41	56	
Corporation Average	14	448	50.0%	47%	48%	40%	41%	56%	
SCALED SCORES: A Scaled Score of 509 or greater on the Biology I test is passing.									

The file you have opened or saved is available to be used in MS Excel. To return to the original view of the report, click the **Back** button on your browser.

Link to Other Report Levels

From each report level, there will be links to reports at a different level. This will vary by your role in the Core 40 ECA program. A description of the reports available to each role is below:

The following indicates the level(s) of reporting available based on the administrative role:

- **Corporation Test Coordinator** – may view reports for Corporation, Schools, Classes (Teachers/Class), and Individual Student Reports.
- **School Test Coordinators** – may view reports for Schools, Classes (Teachers/Class), and Individual Student Reports.
- **Teachers** – may view reports for Classes (Teacher/Class) and Individual Student Reports.

Administrators can click on links within the reports they are viewing to access other reports from the same login. These links display on the report in **blue text**.

The Corporation Summary Report is the highest level report available to the CTC. In the example below, a CTC administrator can link from the Corporation Summary Report to the School Summary report by clicking once on blue text that reads **QAI Test Echo High**.

Print Report		Download Data		Testing Date: A2 Winter 2008				
A2 Winter 2008 Operational Administration Corporation Summary Report Biology I								
Corporation: ADI Test Corp Echo T005								
Number of Schools: 1 Number of Students with Completed Tests in Corporation = 14								
School Roster	# of Students	Average Scaled Score	Proficiency Rating	Molecules and Cells	Developmental and Organismal Biology	Genetics	Evolution & Historical Perspective	Ecology
Scaled Score Range		200-800	% Passing	% Correct				
				8pts	12pts	10pts	10pts	11pts
School: ADI Test Echo High Sch#: TSE1	14	448	50.0%	47	48	40	41	56
Corporation Average	14.0	448	50.0%	47%	48%	40%	41%	56%
SCALED SCORES: A Scaled Score of 509 or greater on the Biology I test is passing.								

Upon making this selection, the School Summary Report for QAI Test Echo High school will display. The School Summary report is the highest level report available to the School Test Coordinator (STC). From this report, administrators can link to the Class Report by clicking on the name of the teacher/class for which they wish to review the Class Report.


<div> <div>Testing Date:</div> <div>A2 Bio e2e</div> </div>								
<div> <div>A2 Winter 2008 Operational Administration</div> <div>School Summary Report</div> <div>Biology I</div> </div>								
<div> <div>Number of Classes = 1</div> <div>Number of Students with Completed Tests in School = 14</div> </div>				<div> <div>School: ADI Test Echo High TSE1</div> <div>Corporation: ADI Test Corp Echo T005</div> </div>				
Class Roster	# of Students	Average Scaled Score	Proficiency Rating	Molecules and Cells	Developmental and Organismal Biology	Genetics	Evolution & Historical Perspective	Ecology
Scaled Score Range		200-800	% Passing	% Correct				
				8pts	12pts	10pts	10pts	11pts
Teacher: Takus, Bruce Class: Takus, Bruce	14	448	50.0%	47	48	40	41	56
School Average	14.0	448	50.0%	47%	48%	40%	41%	56%
SCALED SCORES: A Scaled Score of 509 or greater on the Biology I test is passing.								

Selecting the link for **Takus, Bruce** will display the Class Report for this teacher. The Class Report is the highest level report available to the Teacher/Test Examiner.

A2 Winter 2008 Operational Administration Class Report Biology I								Testing Date: A2 Winter 2008
Teacher: Takus, Bruce Class: Takus, Bruce			School: ADI Test Echo High TSE1 Corporation: ADI Test Corp Echo T005					
Number of Students with Completed Tests = 14								
Student Name Scaled Score Range	Scaled Score	Proficiency Rating	Molecules and Cells	Developmental and Organismal Biology	Genetics		Evolution & Historical Perspective	Ecology
					% Correct			
	200-800	Pass/Did Not Pass	8pts	12pts	10pts		10pts	11pts
Martin, Nancy STN: A2BIO0025	667	Pass+	100	75	60		80	100
QA001, A2 BIO STN: A2BIO0001	633	Pass	100	67	60		90	73
QA003, A2 BIO STN: A2BIO0003	800	Pass+	100	100	100		100	100
QA004, A2 BIO STN: A2BIO0004	200	Did not pass	0	0	0		0	0
QA013, A2 BIO STN: A2BIO0013	**	INV	***	***	***		***	***
QA014, A2 BIO STN: A2BIO0014	200	Did not pass	0	17	10		20	27
QA015, A2 BIO STN: A2BIO0015	200	Did not pass	25	33	20		0	9
QA016, A2 BIO STN: A2BIO0016	200	Did not pass	25	8	0		20	36
QA017, A2 BIO STN: A2BIO0017	341	Did not pass	50	17	30		20	27
QA019, A2 BIO STN: A2BIO0019	200	Did not pass	0	0	0		0	0
QA021, A2 BIO STN: A2BIO0021	514	Pass	25	67	50		40	73
QA022, A2 BIO STN: A2BIO0022	507	Did not pass	25	67	40		50	64
QA023, A2 BIO STN: A2BIO0023	651	Pass+	88	75	80		60	100
QA024, A2 BIO STN: A2BIO0024	643	Pass	100	75	60		60	100
QA026, A2 BIO STN: A2BIO0026	522	Pass	25	67	50		40	82
Class Average	448	50.0%	47%	48%	40%		41%	56%
School Average	448	50.0%	47%	48%	40%		41%	56%
SCALED SCORES: A Scaled Score of 509 or greater on the Biology I test is passing.								
INV: Scores are invalid because of local test invalidation or both sessions were not completed. These students are not included in the calculation of averages.								
NOTE: The Class and School Average associated with the Proficiency Rating category is composed of the total number of students with a Proficiency Rating of Pass.								

From the Class Report, administrators can access Individual Student Reports by clicking on the name of the student which appears as a link from this report.

Print Report
Print All Reports



A2 Winter 2008

A

Student Report for
Nancy Martin

STN: A2BIO0025
Grade: 10
Test Date: A2 Winter 2008
Subject: Biology I
Corporation: ADI Test Corp Echo
School: ADI Test Echo High
Teacher: Takus, Bruce

Indiana Core 40 ECA Academic Standards
 The Indiana Academic Standards describe what students should know and be able to do in English/Language Arts, Mathematics, and Science. This ECA was created to measure whether students have learned what they are expected to know and be able to do upon completing the respective course.

Biology I Proficiency Rating:

Student Score: 667

B

Pass+

667

Score range:
Min, Max, Passing
200 - 800, 509

200

509⁺ pass

800

This student's score is **667** in Biology I, which means he/she passed the Biology I Core 40 ECA.

C	Biology I Reporting Category	Percent Correct
	Molecules and Cells	100%
	Developmental and Organismal Biology	75%
	Genetics	60%
	Evolution & Historical Perspective	80%
	Ecology	100%

D

Biology I
 This student passed the Core 40 ECA test in Biology I. The test results show that Molecules and Cells, and Ecology may be strengths for this student.

Purpose
 This report provides information on this student's achievement of the Indiana Core 40 ECA. From this report, it is possible to determine if a student has demonstrated knowledge of the standards for this course with a passing score. A student's teacher can also show classroom work and other test results that provide evidence of this student's progress.

Student Report Information

- A

Identifies student name, demographic information, corporation, school, and teacher/class.
- B

Displays student performance relative to Indiana's Academic Standards for the content area tested.
- C

Shows student's percent correct for each reporting category.
- D

Lists the student's areas of strength and weakness.

At the top of the Individual Student Report are two buttons which allow you to print the report.

- **Print Report** – this will print the individual report you are currently viewing.
- **Print All Reports** – this will generate a batch print job of all students in the class this student belongs to.

To return to the Class Report view, click once on the **Back** button on your browser.

Core 40 ECA Report of Invalid Test

School: _____ School #: _____

Corporation: _____ Corporation #: _____

Student Name: _____ Grade: _____

Title of Test: _____

Date: _____ Time: _____

Briefly describe the reason this student's test is invalid:

Teacher Name: _____

Teacher Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Parents notified by: _____ Date: _____

One form must be completed for EACH test that is invalidated. Reports must be made as close as possible to actual occurrence.

Distribution List:

- Student's permanent file (original)
- Principal and/or School Test Coordinator (copy)
- Teacher's records (copy)

FOR SCHOOL USE ONLY

DO NOT SEND TO QUESTAR ASSESSMENT, INC. OR TO IDOE.

